

## **DUTIES AND RIGHTS OF COLLABORATORS**

### **RIGHT OF CONTRIBUTORS:**

- Receive a fair and timely payment for services rendered.
- Know the projects and initiatives undertaken by the Agency regarding sustainability issues.
- It is linked to projects and initiatives of the Agency.
- Receive feedback on the provision of services in sustainable ways.
- Security facilities Travel Agency.
- Receive clear and complete information on the activities during the tour.

### **DUTIES OF EMPLOYEES:**

- Knowledge and implementation of legal requirements regarding sustainability.
- Comply with all guidelines related Travel Agency and sustainable tourism activities.
- Keep informed on progress and new sustainability practices in the travel agency.
- Timely reporting of irregularities or breaches of commitments around sustainability.
- Actively and mandatory training program implemented by the Agency participate.
- Make suggestions for strengthening sustainability programs.
- Responsibly provide information about the attractions of the natural and cultural heritage of the National and Regional Order.
- Provide information on the current legal regulations on the illicit trade in flora and fauna, cultural heritage and commercial sexual exploitation of children and adolescent girls.
- Rejecting CSEC, child labor exploitation and discriminatory practices.
- Participate in social and charitable activities convened by the travel agency.
- Provide clear and complete information on the activities to be developed.
- Meet the scheduled itinerary for tourism.
- Having good personal presentation for the development of the activity.